



## Early Intervention Infant Toddler Service Delivery Professional Learning Community Provider Assurance Document

The goal of the Professional Learning Community is to build the Early Interventionist's skills coaching families using Family Guided Routines Based Intervention (FGRBI) as he/she works towards endorsement as a PA Early Intervention Coach.

### Participant Responsibilities

- Access PLC notices, resources, and materials. Participants must download the FGRBI Manual and have it available for use at each PLC meeting.
- Become familiar with video recording/submission and meeting technology platforms including Zoom and Google Drive. Basic tech support is provided; however, participants should identify additional county program or personal technology resources prior to the start of the PLC.
- Attend and actively participate in virtual PLC meetings. Participants must arrive on time and stay for the duration of all 6 meetings in order to receive Act 48 Hours, Infant/Toddler Hours, and/or Continuing Education Units (CEUs) for OT, PT, or ASHA.
- Maintain an active caseload of 4 to 5 families. A minimum of three families should be seen in the home on a regular basis.
- Collect signed and completed Video Release forms for anyone appearing and/or participating in the session prior to submitting the video. Release forms will be provided.
- Prepare and submit required documents and videos for PLC meetings. A total of 6 video submissions are expected including one short clip per month for PLCs two through six, and a full session submission upon completion of the cycle.
- Adhere to submission guidelines including naming conventions. Guidance will be provided prior to submission dates.

### Endorsement of EI Provider

As a member of an Early Intervention Infant Toddler Service Delivery Professional Learning Community, I have read, understood, and am committed to supporting the expectations specified in this document.

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**EI Provider Name**

**Signature**

**Date**